



Notice and Agenda

Claremore Industrial & Economic Development Authority

Board of Trustees Regular Meeting

Location: Claremore City Hall – Large Conference Room

Address: 104 S Muskogee, Claremore, OK 74017

Date: December 19, 2018 **Time:** 3:00 p.m.

1. **Call to Order**
Chairman – Dr. Keith Ballard
2. **Roll Call**
Chairman – Dr. Keith Ballard
3. **Approval of October 17, 2018 Regular Meeting Minutes – Pages 3-5**
Chairman – Dr. Keith Ballard
4. **Discussion of Financials**
Chairman – Dr. Keith Ballard
 - a. CIEDA Balance Sheet & Income Statements August 31, 2018 thru November 30, 2018
Pages 6-20
 - b. CIEDA Bank Statements and Reconciliations August 31, 2018 thru November 30, 2018
Pages 21-51
 - c. Security Bankcard Statements August 12, 2018 thru December 12, 2018
Pages 52-71
 - d. Airport Balance Sheet & Income Statements August 31, 2018 thru November 30, 2018
Pages 72-88
 - e. Airport Bank Statements and Reconciliations August 31, 2018 thru November 30, 2018
Pages 89-109
5. **Discussion and Possible Action Related to the 2019 Regular CIEDA Board of Trustees Meeting Schedule – Pages 110-111**
Executive Director, John Feary
Staff recommends approval of the proposed 2019 CIEDA Board of Trustees Meeting Schedule.
6. **Discussion related to Memorandum of Understanding - CIEDA & Board of County Commissioners Regarding Roadwork at Industrial Park – Pages 112-116**
Executive Director, John Feary
7. **Discussion and Possible Action – Ratify Lease Agreement with MST, Inc. Regarding 2205 East L. Anderson Boulevard – Pages 117-128**
Executive Director, John Feary

Dates to Remember and Notes

Next Regular Monthly Meeting – January 16, 2019

Location: Claremore City Hall, 104 S Muskogee, Claremore, OK 74017 Time: 3:00 p.m.

Notice and Agenda (Continued)

Board of Trustees Regular Meeting December 19, 2018

8. Discussion – Transfer of Chair Effective July 1, 2019

Executive Director, John Feary

9. Directors Report

Executive Director, John Feary

Presentation of BRE and PIE – Kaleigh Hossack and Meggie Froman-Knight

10. Comments, Announcements, and Other Business – Includes new business which could not have been foreseen at the time of posting of the agenda.

Chairman – Dr. Keith Ballard

11. Adjourn

Chairman – Dr. Keith Ballard

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